



Since 1999

# Ferris Properties, Inc.

## Rental Application

818 S. Broom Street, Wilmington, DE 19805 Phone: (302) 472-0875 Fax: (302) 472-0878 FerrisProperties.com

### Application Checklist

**We will need the following submitted with your application:**

- Copy of photo identification for each resident over 18
- Copy of last two pay stubs for each applicant
- \$30 application fee for each applicant is required. Payment is non-refundable and must be cash or money order only.

*You can mail, fax, or hand-deliver your application package to our Wilmington office.*

Ferris Properties, Inc.  
818 S Broom St  
Wilmington, DE 19805  
(302) 472-0875 - office  
(302) 472-0875 - fax

**NOTE: Application process takes 3-5 days. You will be contacted once a decision is made.**

### Upon Approval

1. You will be required to pay security deposit (equal to rent amount) in a cashier's check or money order only. This is the only way we are able to hold a specific unit.
2. An appointment will then be made for the lease signing. Payment of first month's rent is required at lease signing, and must be paid with a cashier's check or money order only.





# RENTAL APPLICATION FERRIS PROPERTIES, INC.

*In Office Use Only:*  
Date app. turned in: \_\_\_\_\_

App. fee paid \_\_\_\_\_  RR \_\_\_\_\_

Please complete the application in its entirety and return with \$30 (per person) application fee (money order) to:  
Ferris Properties, Inc. 818 S. Broom Street, Wilmington, DE 19805. Ph # 302-472-0875, Fax # 302-472-0878

Property address that you are applying for: \_\_\_\_\_

## PERSONAL DATA

Applicant's Name _____	App. Social Sec # _____
App. Date of Birth _____	App. Drivers Lic. # _____

Co-Applicant _____	Co-App. SS # _____
Co-App. DOB _____	Co-App. Lic. # _____

Current Address: _____	City _____	State _____	Zip _____
Current Phone _____	From ____/____/____	To ____/____/____	
Current E-mail Address _____			
Name of Landlord _____	Landlord Phone _____		
Reason for leaving _____	Rent Amount _____		

Previous Address: _____	City _____	State _____	Zip _____
<small>If at current address less than 2 years</small>			
Name of Landlord _____	Landlord Phone _____		
Reason for leaving _____	How Long? _____	Rent Amount _____	

## OCCUPATION

Applicant Employer _____	Position _____	Hire Date _____
Name of Supervisor _____	Work Phone _____	
Average Monthly Take Home Income _____		

Co-App Emp _____	Position _____	Hire Date _____
Name of Supervisor _____	Work hours _____	Work Phone _____
Average Monthly Take Home Income _____		

## OBLIGATIONS / LOANS / CREDIT REFERENCES

Creditor _____	Amount Owed _____	Monthly Payment _____
Creditor _____	Amount Owed _____	Monthly Payment _____
Creditor _____	Amount Owed _____	Monthly Payment _____

## BANK REFERENCES

Name of Bank \_\_\_\_\_ Checking \_\_\_\_\_ How Long \_\_\_\_\_ Savings \_\_\_\_\_ How Long \_\_\_\_\_

Name of Bank \_\_\_\_\_ Checking \_\_\_\_\_ How Long \_\_\_\_\_ Savings \_\_\_\_\_ How Long \_\_\_\_\_

## VEHICLES

Number of vehicles owned \_\_\_\_\_ (Only cars on application are authorized to be on premises)

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

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## PERSONAL REFERENCES

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

## NEAREST RELATIVES

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

## GENERAL QUESTIONS

Have you ever refused to pay rent for any reason? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Have you ever been evicted or asked to leave a rental unit? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Have you ever had a rental security deposit not returned? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Have you ever broken a lease? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Have you ever filed a petition for bankruptcy? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Have you ever been convicted of a crime or felony? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Do you give Ferris Properties, Inc. permission to conduct a criminal background check? \_\_\_\_\_

Is there anything to prevent you from placing utilities in your name? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

Is there anything to prevent you from having phone service in your name? \_\_\_\_\_ *Explain if yes* \_\_\_\_\_

How did you hear about Ferris Properties?  Newspaper Ad  Internet  Flyer  Sign/Banner  Friend/Referral

If you were referred by a current Ferris Properties tenant, please list their name \_\_\_\_\_

**Endorsement: I/WE DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT. BY AFFIXING MY/OUR SIGNATURE BELOW, I/WE AUTHORIZE ITS VERIFICATION AND THE OBTAINING OF A CONSUMER CREDIT AND/OR CRIMINAL REPORT NOW OR AT ANY TIME IN THE FUTURE. I/WE UNDERSTAND THAT THE APPLICATION FEE IS NON-REFUNDABLE AND, IF APPROVED, ALL DEPOSITS ARE NON-REFUNDABLE.**

**My signature also gives Ferris Properties, Inc. permission to contact any and all personal or work references (to include salary verification) listed above for rental consideration, or for collection purposes should they be deemed necessary.**

Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant: \_\_\_\_\_ Date \_\_\_\_\_